



Middlebury Police Department

418 N. Main Street • P.O. Box 812 • Middlebury, Indiana 46540-0812
Phone: 574-825-9111 • Fax: 574-825-1489

Robert G. Baker
Town Marshal

VACATION HOUSE CHECK REPORT

Date: _____

Name: _____

Address: _____ PO Box: _____

Phone: _____

Begin Date/Time: _____ / _____ AM/PM

End Date/Time: _____ / _____ AM/PM

Should anyone be there? Yes or No, if so who? _____

What type of vehicles will or might be there? _____

Will lights be on? Yes or No, if so which ones? _____

In case of an emergency, what phone # can you be reached at? _____

Who else can we contact if not you? _____
Phone # _____

Your residence will be checked by the Middlebury Police Department as much as possible up to 30 day. After 30 days the home will be check on a limited basis, however, the Middlebury Police Department cannot accept any responsibility for any damage or peril to your property during your absence. It is, therefore, recommended that you designate another individual, or employ the use of a security agency, to assume responsibility for your property.

WAIVER OF LIABILITY

I understand that the Middlebury Police Department will make periodic checks of my residence during my absence. Furthermore, I understand that I cannot, nor will not, hold the Middlebury Police Department, or any member thereof, to the liable for any damage or peril that should occur to my residence or property during my absence.

DATED: _____ / _____ / _____

SIGNATURE: _____